



CBHL Intern Intern Opportunity Description

Organization: The College for Behavioral Health Leadership (CBHL)

Title: Project Management, Communications, or Nonprofit Program Support Intern

Schedule: Up to 10 hours/week, negotiable pending program requirements. Remote. Flexible workdays and times.

Timeframe: Spring 2023 – Length of internship based on alignment & availability

Duties:

Duties will vary, depending on current project status and intern interests, however emphasis will be placed on one or more of the following activities: 1) communications, including creating member or program specific communications and visual content including infographics and other products, summarizing publications, preparing event advertisements, 2) project management, including task organization and management, creating management spreadsheets, 3) program support, particularly for equity-grounded leadership initiatives, including basic data analysis, survey development, and other duties as assigned. The CBHL Director of Operations will identify specific tasks and activities aligned with intern interests and skillsets.

Qualifications:

College (junior or above preferred) or graduate student. Proficiency in MS Word and Excel required. Strong written and verbal communication skills. Organized, self-directed work style. Strong critical thinking skills. Design skills (Canva, etc.). Ability to ensure the confidentiality of all CBHL data and information.

Notes:

Skill development includes project management, communications, data collection & management, organization of information, strategic thinking, time management, and exposure to non-profit management. **CBHL is particularly interested in interns with a demonstrated interest in health equity, social justice, and/or behavioral health.**

Application Process:

Please submit a resume and cover letter indicating interest to CBHL Director of Operations, Aly Feye, at afeye@leaders4health.org. Applications will be accepted on an ongoing basis until the position is filled. Preference will be given to applicants who submit materials by March 6.

Contact Aly Feye at afeye@leaders4health.org for more information.

The [College for Behavioral Health Leadership \(CBHL\)](#) supports and develops cross-sector behavioral health leadership across the full professional continuum. Distinctly different from other organizations, CBHL aims to help leaders address emerging challenges facing the behavioral health field by facilitating opportunities for multi-sector collaboration to foster and expand innovation. This is achieved through purposeful advocacy for innovative leadership practices that continually evolve and draw from multiple and diverse opinions, sectors, and stakeholders. The goal is to connect leaders working in silos to focus on effective, multi-sector, and community-based solutions. CBHL positions leaders to lead, and to respond to challenges of the future.